

AGENDA MUSEUM COMMISSION June 9th, 2020 6:00 PM
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Public comment : Individuals wishing to address the Museum Commission on items not already listed on the Agenda may do so during the first half-hour; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments to five minutes, unless extended by the Chair.

CALL TO ORDER

- ROLL CALL: Elizabeth - Eric - Daliea - Donna - Mike - Loyal
- APPROVAL OF AGENDA

MEMBERS OF THE PUBLIC & COMMENTS

Mike Middleton, Wasco County Finance

Matthew Klebes, Wasco County

TREASURER'S REPORT:

MUSEUM DIRECTOR'S REPORT:

OLD BUSINESS:

- Vote on May meeting minutes **vote**
- Update on projects:
 - Eliz re: document archiving
 - Eric re: chimney, gutters, clock, threshing log

- Donna for Loyal re: vehicle building, AH staining
- Other projects?

NEW BUSINESS:

- Reopening plans and the potential for a cruise ship

NEXT MEETING: Via Go-To Meeting July 14th, 2020

6.2020 Minutes

Fort Dalles Museum and Anderson Homestead Commission Meeting
Tuesday June 9th, 2020
Via Conference Call

Members present Elizabeth Wallis, President Eric Gleason, Vice President, Daliea Thompson Secretary/Treasurer, Donna Lawrence, Mike Wacker

Members absent and excused Loyal Quackenbush

Members absent and not excused

Wasco County Staff present Matthew Klebes Wasco County, Mike Middleton Fiscal Director Wasco County, Cal McDermid.

Meeting was called to order at 6:04 p.m.

Approval of the agenda A motion was made by Donna Lawrence and seconded by Mike Wacker motion carried

Members of public for comment - None

Treasures Report by Mike Middleton (attached)

Mike reported there has not been a lot of change since April. We are \$5000.00 off from what is budgeted, but our expenses are at about 65% and under what they were projected to be at this time. With the support we have from the county and city and with our carry over we likely could weather another year of reduced revenues from admissions.

Elizabeth asked if there was any news about grants or programs that the Fort Dalles Museum could use to help us regarding the loss of revenues due to Covid 19. Mike did not know of any specific grants. If we have staff we were paying to do specific Covid-19 related functions we could possibly get reimbursement for this.

Matthew Klebes did not have any ideas for us recovering lost revenues. He does have some sanitation supplies that we could use at the Museum.

Museum Directors Report (attached)

Cal said there may be a Cruise Ship coming at the end of June. The City of The Dalles, is not going to open the dock until after July 6, according to Matthew.

Old Business

May Meeting Minutes

Donna Lawrence moved to approve the May 12, 2020 minutes as corrected, Eric Gleason seconded. The motion passed.

Update on projects

Elizabeth Wallis -Document Archiving

Elizabeth met with Mike Middleton and Matthew Klebes to discuss how to scan all the previous documents like minutes etc. Wasco county is going to facilitate scanning the documents and Elizabeth will use soft ware to collect and organize the information. Eric Gleason asked what the documents were and Elizabeth stated mostly minutes, agendas, budgets, etc.. The documents are not dated and as soon as they come out of binders we lose the chronological date of the documents. It will be good to have these accessible to the public. There are two (2) binders there are more at the Museum. Elizabeth wants to know how long back do we need to go?

Eric Gleason- Chimney, Gutters, Clock, Threshing log

Eric reported Mike Byrne was out last week and this week, he stripped the Mastic from the interior, the interior flu was in sad shape. After he stripped all off he could look at the previous repairs. They removed a big portion of the chimney about 7 bricks high and build a new section about 5 courses high and then stuck the old chimney inside of that and reinstalled the tin flu. He replaced the chimney with older bricks and a design to better match the original design and sealed the chimney. Mike finished Monday the day the lift removed.

It actually shorter than original, but looks fine. Donna says it looks good. Donna asked if that had been budgeted out. Eric stated we budgeted earlier this year.

Gutters

Elizabeth brought two (2) rain barrels from Hood River Distillers HRD. They will be used for the front and back of the structure and be used to collect rainwater from the roof. Elizabeth thinks they will willing to give additional ones if needed. HRD did submit a donation receipt.

The Clock

Eric Gleason reported the case will need to be rebuilt with Hyde glue but the mechanism is intact. But the pendulum does need to be repaired. He will get a hold of a clock repair man in Hood River. The glass is very expensive. Eric will call Andy Nichols to see if there are any options that could be available through Bulls eye glass.

Donna cautioned us from spending too much money on a clock that may not have ever worked previously. We need to exercise caution on expenses during this time.

Threshing Log

Eric Gleason reported that we were able to find a photo of the Threshing log that he thinks we could replicate the post we need. Eric has a fir trunk he is working on that is just about the right size to do the job.

Donna Lawrence is reporting for Loyal Quackenbush. The grass has been removed around the trees and gravel has been placed. The flowers look really good. Donna says Mike Wacker has been keeping up on the weeding.

The vehicle building is totally sided and it is painted a dark color to match the wagon building. Donna is please with how it looks. The Jail grates have been moved so we do not have to mow around them.

Loyal has sent photos, and Elizabeth can forward them.

Steve Stroud was there cleaning the Anderson House and as weather permits he will go back and stain with a subtle stain. After the staining is done, Donna says that will be a good time to deal with the gutters.

Loyal had a bumper and fender accident with the extra load of debris from his work at the Museum.

Loyal has been meeting with lawn maintenance to give direction.

Loyal told Elizabeth that Donna will be circulating thank you cards that we can all sign. Daliae suggested we use the cards we have at the gift shop.

New Business

Cal has typed a plan he sent this afternoon (attached)

Mike Middleton and Matthew Klebes would like us to consider the Cruise ship scheduled at the end of June as a trial balloon since we are not officially open.

Donna Lawrence asked if we are requiring masks. Mike asked if we could require masks. Why not make it requirement. Elizabeth says she does not want to create a situation where the Museum Director or Docent enforce the requirement. Donna asked if we could get enough volunteers. Cal stated that if we could not get enough for the entire facility then he would limit access. Elizabeth mentioned that the new signs will be a great addition for the explanation of the exhibits. Matthew wanted to know if we could get the signs.

Daliea questioned and did not feel it was responsible to open without a mask. Eric agreed. Matthew suggested we reach out to the Cruise Ship. Daliea asked about the Discovery Center and what their policy is.

Daliea made the motion to require masks for visitors and staff for the opening of the Museum at this time. Elizabeth seconded it. The motion passed. Discussion took place. Cal suggested that we put signage up prior to the entry of the building. Cal would not mind requiring masks if we let customers know prior to entering building. Mike Wacker feels that the cruise is not the safest thing in the first place. Elizabeth thinks people who get on a cruise will likely not be offended by using masks. He

Elizabeth offered to assist in any communication with the Cruise Ship Director. Matthew asked that Cal speak with Izetta and Sarah.

Elizabeth mentioned Mary has not been included in the telephone meetings. Mary told Elizabeth she thought we were not having meetings. Denise is actually the ex-officio for the foundation. Elizabeth states that it may not exist. Donna says they do exist. Donna expressed a desire to include the foundation. The Fort Dalles Museum Commission is a public meeting and the meeting information is sent to the paper. We need to be sure to invite Denise to the meeting since she is an ex-officio included.

Elizabeth stated she will reach out to Denise to be sure she is aware of the her invitation to the next meeting.

Cal would like to have an office. Mary does work in the office with the computer where she documents the collections.

Daliea made a motion that Cal stagger hours of people working in the office for health and safety of staff and better use of volunteer hours and coverage. Donna seconded it. The motion passed.

The meeting was adjourned at 7:47 pm.