

AGENDA MUSEUM COMMISSION
June 14th, 2022 6:00 PM
Harding House, 4th & Court, The Dalles
Online access:

Tue, Jun 14, 2022 6:00 PM - 7:30 PM (PDT)

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/609917765>

You can also dial in using your phone.

United States: +1 (408) 650-3123

Access Code: 609-917-765

Public comment :

Individuals wishing to address the Museum Commission on items not already listed on the Agenda may do so during the first half-hour; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments to five minutes, unless extended by the Chair.

CALL TO ORDER

- ROLL CALL: Elizabeth - Eric - Mike - Julie - Traci - Dawn
- APPROVAL OF AGENDA

MEMBERS OF THE PUBLIC & COMMENTS

Mike Middleton, Wasco County Finance
Denise Dietrich-Bokum, Foundation Ex-Officio
Paulette Brook, member of the public
Noah Dorsey, member of the public

MATERIALS- (will be addressed per agenda, below)

AGENDA
MAY MINUTES
FOUNDATION REPORT
FINANCIAL REPORTS

ALARM KEYPAD BID
GEOREFERENCED MAP
DONATION REQUEST & PICTURES

OLD BUSINESS:

- Review and approval of the Agenda (**vote**)
- May Minutes (**vote**)
- Expansion of Wagon Shed (Eric)

NEW BUSINESS:

- Foundation Report (Denise)
- Financial reports (Mike Middleton)
- Update on applicants (Elizabeth and Dawn)
- Item for accession (Elizabeth)
- Alarm keypad replacement (**vote**) (**Elizabeth**)
- Staff security (Elizabeth for Jim Cooper)
- July after hours (Mike Wacker)
- Poker run fundraiser (Mike Wacker)
- Opening the barn (Mike Wacker)
- Suzanne to replace Fiona & volunteer meeting on June 20th.
(Elizabeth)

NEXT MEETING: July 12th, 2022



Commission Meeting – June 14, 2022
Meeting Minutes

Commissioners Present: Elizabeth Wallis, Mike Wacker, Julie Reynolds, Traci Griffiths, Dawn Rasmussen, Eric Gleason

Members of the Public: Mike Middleton - Wasco County Finance, Denise Dietrich-Bokum - Foundation Ex-Officio, Paulette Brook, Suzanne Murray

The meeting was called to order at 6:06pm by Chair Elizabeth Wallis.

3. NEW BUSINESS

A. Review and Approval of Agenda

It was noted that Noah Dorsey needed to be removed from the agenda as a member of the public; he was not in attendance. It was also mentioned that Paulette Brook and Suzanne Murray were also volunteers, and not just members of the public. The agenda was amended and then moved to be approved by Dawn Rasmussen, seconded by Traci Griffiths. The motion to approve the agenda as presented was passed unanimously.

B. Minutes

Elizabeth noted that the enclosed minutes from the previous meeting in May had some minor edits, which has been distributed to Board members. Mike moved to approve the May minutes, with Julie seconding; the May minutes were approved as presented and are now ready to be posted on the website.

C. Geo-Referenced Map Research

Elizabeth said that the research Eric has done is lengthy and impressive, and she greatly appreciates it. Eric said he was happy to finally get to this project. He reported that he got all the map data into a GIS system and overlaid it with city grids. He was on the Internet recently, and found an even better version of the key map that showed where the old buildings were on a street grid which was located on the National Park site; it is in color, who drew it, and dates back from 1881. This will be a good tool to figure out the location of the buildings so that if the fort was here today, we would know the exact location, the extent of the fort, and where the different building clusters were sited. Elizabeth asked whether this information will inform on the expansion of the vehicle shed, and Eric replied that he thought it would. He will continue to try and track down some additional maps, but many old maps are pretty sketchy... even if you get them referenced, it is difficult to be accurate to where the buildings actually were located. This will be the first good step in the archeology and the permitting process. He will sit down with the vehicle shed drawings and try and come up with a doable plan as per structure. The commission members remarked that this new map data is very exciting and informative.

D. Foundation Report

Denise Dietrich-Bokum reported that Randy Kaatz has been working diligently to get the financials into the cloud for Quicken for Business, which will be a much better system. She is very happy with this. Additionally, Denise reported that they have two new local board members, with one that has fundraising and volunteer experience. Their names are Ron Hagman (local builder) and Lori Williams-Helmer (she is part of the Williams family that had stores downtown). Denise remarked that they are going to continue to recruit volunteers, because they are possibly losing two volunteers due to retirement. She also mentioned there still is one position vacancy on the foundation board.

E. Financial Report

Mike Middleton reported that the Museum is still doing great. He apologized for being tied up from some conferences and finishing the financials late. He reported that we have \$40,000 resources more than budget, which represents a 19% gain over the previous year. Additionally, he mentioned that all the checks are coming in from the city as scheduled.

Admissions are up due to being closed last year, so that is going to make things look better, of course. As of May 2022, there have been \$28,000 in admissions alone. Mike did report that there are 4 mysterious bank deposits that have been made which came into the Museum bank account and nothing matched up to determine the source. This set off flags for Elizabeth. Collectively, they total ~\$4,400. Mike will continue to research but as of now, no other departments are missing funds. Elizabeth asked if anyone else makes deposits for the Museum it was confirmed that she is the only one. The deposits were made in May after Cal was done, and they don't match any of the cruise ships. The deposits were all made within a few days of each other.

Regarding expenses, since we still have the open permanent staff position that has not been filled, we are doing well on personnel, below the budgeted amount at 62%. No budgetary problems.

Dawn asked about what budget cycle the Museum follows and Mike indicated that it is the same as the county: July-June. She had a follow up question about the budgeting process to which he replied he creates projections based on historical data and consults with the Board Chair and the County Administrator. Dawn also asked about the contingency fund and how much is in that account, to which Mike replied that there is \$163,000.

F. Coordinator update

Elizabeth asked Dawn to update the group on the hiring process; she reported that after interviewing Noah Dorsey, it was decided to move forward with him as the final selection, and HR made a job offer to him as the coordinator. Unfortunately, the night before this board meeting (June 14), Nichole from HR, Elizabeth, and Dawn received an email from Noah indicating that that he was declining the position due to costs associated with relocating to The Dalles. This is a setback.

Elizabeth mentioned that a prior applicant who had been offered a job at MCMC was still very interested (and preferred) and willing to step in to a contract, short-term position functioning as sort of a lead docent stepping in ASAP helping out to reduce the strain on volunteers and Elizabeth. Suzanne will be taking over the volunteer schedule from Fiona, and Suzanne would still be contracted on an hourly rate to keep that process smooth. The Board agreed that Elizabeth would direct HR to coordinate with Dawn to have a separate interview with that individual just as an extra set of eyes to make sure this would be a good fit for the immediate present need.

G. Deed Donation

An original deed to Fort Dalles has been submitted as a donation to the Museum, with the Board needing to take action authorizing the accession. Denise mentioned that it will possibly cost some money to get it displayed properly, and we should be thinking of where it fits into the museum. It was also suggested that we cross-reference Eric's maps. Julie made a motion to accept the deed donation and Tracy seconded; the motion was passed unanimously. Elizabeth will reach out to the donor to facilitate the acquisition. Julie suggested that once we have the item, we can possibly get a news article about it in the local publications.

H. Alarm System

It was mentioned that the old keypads for the alarm system are out of date and often getting stuck, resulting in the alarm going off. A motion was made to approve the replacement / upgrade of those keypads was made by Dawn and seconded by Julie. The motion passed unanimously with a request that it be clear to the vendor that we already have an alarm monitoring system service and do not want that included in their contract work replacing the keypads.

I. Staff Security

A volunteer concern has come up about what to do if a shooting happens at the museum, with the events in Uvalde, TX still fresh in everyone's minds. Volunteer and visitor safety should be a topic of conversation and it was suggested that the Museum reach out to The Dalles Police Department to evaluate and discuss. It was also suggested that Suzanne mention at the volunteer meeting taking place on June 20th that this concerns have been heard and the Board is responding.

J. Chamber After Hours Event

The commission was reminded that we are scheduled to host The Dalles Area Chamber of Commerce Business After Hours event on July 21st. Dawn immediately indicated that at this very moment, our organization is stretched too thin and this is not putting us in a good position to put our best foot forward. As much of a promotional opportunity as

this is, we are already suffering volunteer burnout and this is just too stressful. We also want to do it right. After a group discussion, it was decided that Dawn would contact the chamber to let them know ASAP that we would need to cancel our hosting of this event for the immediate future due to short staffing. The priority at the moment is to keep the volunteer levels up just to keep the doors open for the summer cruise ships and foot traffic.

K. Poker Run Event

Another event is coming up which is a 350+-motorcycle point-to-point event where a table could be set up outside of the Museum and have a photo opportunity available. This also is a staffing demand, and there are concerns about how neighbors might feel about having 350 motorcycles coming through an otherwise quiet neighborhood over the course of 45 minutes – 1 hour. Mike will follow up on this.

L. Opening up the Barn

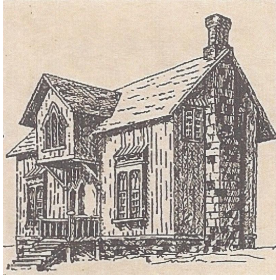
The question was posed that because we leave the Anderson House unlocked, why can't we do the same with the barn? People would be kept out of the hayloft so there is no danger. Mike will attend the volunteer meeting and ask them if they feel comfortable doing this, and make sure someone follows up to make sure the barn is locked up at close.

The next meeting is scheduled for July 12, 2022 at 6pm.

5. MEETING ADJOURNMENT

The meeting was adjourned at 6:58pm.

Respectfully submitted,
Dawn Rasmussen
Fort Dalles Museum Board Secretary
June 17, 2022



**Fort Dalles Museum and Anderson
Homestead Foundation**

PO Box 591
The Dalles, OR 97058

FDMAH Monthly Report
June 2022

Fundraising/Projects

No recent activity.

Financial/Grants

No new activity regarding grants.

Volunteer

Volunteer Hours (Museum support) for March were 12.0, est value (20 x \$20) \$240.

PR/Marketing/Promotion

No new activity.

Other

No new activity in June. New members need to be on boarded and several on vacation.

Next meeting is on July 18.

Submitted,
Denise Dietrich-Bokum
07/09/2022

May 2022 Museum Financial Report

		FY22		FY22		FY22 -		FY22 /	
		Budget	FY22 Actual	FY21 Actual	Actual -	FY22 %	FY22 -	FY22 /	
					Budget	Budget	FY21	FY21 %	
Revenues:									
Nonoperation Revenues									
Beginning Fund Balance	400000	49,894	82,661	96,623	32,767	166%	(13,962)	86%	
Restricted Fund Balance	400100	144,374	144,374	143,158	-	100%	1,216	8%	
Interest	417100	2,400	1,231	1,715	(1,169)	51%	(483)	72%	
Transfer General	451010	17,500	17,500	17,500	-	100%	-	100%	
Transfer Economic Develop	452080	5,000	5,000	5,000	-	100%	-	100%	
Transfer Capital Fund	453260	12,500	12,500	-	-	100%	12,500	0%	
The Dalles	412175	35,000	20,625	33,125	(14,375)	59%	(12,500)	62%	
Total Nonoperational		266,668	283,892	297,121	17,224	106%	(13,229)	96%	
Operating Revenue									
Admissions	411150	5,000	28,345	2,188	23,345	567%	26,157	1195%	
Memberships	411345	3,000	270	3,295	(2,730)	9%	(3,025)	-92%	
Merchandise	411220	200	432	143	232	216%	289	202%	
Donations	419100	2,500	4,220	4,660	1,720	169%	(440)	-9%	
Total Operational		10,700	33,267	10,286	22,567	311%	22,981	323%	
Total Revenues		277,368	317,159	307,407	39,791	114%	9,752	103%	
Expense:									
Operational									
Personnel	51	42,520	37,868	36,870	(4,652)	89%	998	3%	
Advertising & Promotion	521100	2,000	1,297	4,597	(703)	65%	(3,300)	-72%	
Postage	521125	500	232	220	(268)	46%	12	5%	
Contracted Services	521500	30,000	1,699	16,580	(28,301)	6%	(14,881)	-90%	
Telephone	522100	1,250	1,161	1,031	(89)	93%	130	13%	
Utilities	522115	6,000	7,586	4,987	1,586	126%	2,599	52%	
Meals, Lodging & Registratic	523500	500	-	-	(500)	0%	-	0%	
R&M Equipment	525115	500	947	331	447	189%	616	186%	
R&M Buildings	525130	5,000	1,422	20,010	(3,578)	28%	(18,588)	-93%	
R&M Grounds	525145	5,000	3,646	4,516	(1,354)	73%	(870)	-19%	
Supplies	526100	2,000	2,590	617	590	129%	1,973	320%	
Books	526190	-	515	-	515	#DIV/0!	515	0%	
Equipment-Copier	527125	1,032	763	804	(269)	74%	(41)	-5%	
Total Operational		96,302	59,726	90,563	(36,576)	62%	(30,837)	-34%	
Capital									
Building Improvements	533105	18,000	-	-	(18,000)	0%	-	0%	
		18,000	-	-	(18,000)	0%	-	0%	
Contingency									
Contingency	570000	163,066	-	-	(163,066)	0%	-	0%	
		163,066	-	-	(163,066)	0%	-	0%	
Gain/(Loss)		-	257,433	216,844	257,433		40,589	19%	

5/31/2022



- ❖ Warranty: All items will bear a minimum of a 1 year warranty. Additional manufacturer warranties apply. Extended warranties can be purchased/negotiated additionally.
- ❖ Insurance: if additional insured endorsement/waiver of subrogation is required, an additional \$300.00 fee will be imposed to cover excess insurance cost. Form cg2010 with the 11/85 edition date is not available.
- ❖ Special fees & services: Any unordinary municipality permits, bonding, taxes, sales taxes and or fees are not included and will be billed separately.
- ❖ Exclusions: Excludes engineer stamp. Private locates by others. Abatement/testing of/for hazardous materials. High voltage power source. Patching and painting by others. Fire watch by others.
- ❖ Clarifications/exclusions: Electronic O&M's will be submitted upon project completion if requested. System includes design, submittals and records. Warranty hours are Monday-Friday, 8am-5pm, excluding holidays.

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ACCEPTANCE OF PROPOSAL

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Progress invoice of 30% prior to installation. NET30. Final Invoice upon project completion. NET30. ASET, Advanced Security & Electrical Technology Inc. warranties defects in labor and materials supplied by ASET, Advanced Security & Electrical Technology Inc. for 1 (one) year from date of installation. Additional manufacturer warranties apply.

ASET, Advanced Security & Electrical Technology Inc. includes a maximum of 1 hours of customer education/training in its' bid amount. If additional time is requested by customer, it will be billed at \$105.00 per hour.

ATTORNEY FEES. If any suit or action is filed by any party to enforce this Agreement or otherwise with respect to the subject matter of this Agreement, the prevailing party shall be entitled to recover reasonable attorney fees incurred in preparation or in prosecution or defense of such suit or action as fixed by the trial court, and if any appeal is taken from the decision of the trial court, reasonable attorney fees as fixed by the appellate court.

TIME OF ESSENCE. Time is of the essence for each and every provision of this Agreement.

ENTIRE AGREEMENT. This Agreement sets forth the entire understanding of the parties with respect to the subject matter of this Agreement and supersedes any and all prior understandings and agreements, whether written or oral, between the parties with respect to such subject matter.

The described specifications and conditions of this Proposal are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined.

Signature of A.S.E.T. Representative

Date

Signature of Customer / Company Representative

Date

Upon acceptance, please return a signed copy of this Proposal to ASET, Advanced Security & Electrical Technology Inc. along with your deposit. Price subject to revision if Proposal accepted subsequent to 30 days and/or project started subsequent to 90 days from date of acceptance

5/31/2022



P.O. BOX 2269 - THE DALLES, OREGON 97058
(541) 298-2738(888) 299-2738*
OR CCB # 175595 WA# ASETAAS9310Q

MONITORING AGREEMENT

This Agreement is made and entered into this **xx** day of **xx** by **ASET ADVANCED SECURITY AND ELECTRICAL TECHNOLOGY, INC**, hereinafter called the "Company," and **xx** hereinafter called the "Subscriber" located at: **xx** The Company and the Subscriber have entered into an Agreement wherein the Company will provide monitoring services for the security alarm and/or fire systems located at: **xx** Such monitoring service shall consist of providing an alarm monitoring service on a continuing twenty-four (24) hour basis seven (7) days a week. The service shall be via cable, telephone lines or radio. The Subscriber agrees to furnish to the Company and periodically supplement and update a complete and accurate list of names, titles, assigned pass codes and telephone numbers of all persons authorized by the Subscriber to enter the Subscriber's premises. Upon the occurrence of any change in said list, the Subscriber shall immediately notify the Company. The Company shall be entitled to rely in full upon the most recently supplemented list and shall be deemed to have fully discharged any duty of notification to the Subscriber under the terms of the Agreement by contacting any person identified on such list, either in writing or by telephone.

The Subscriber shall be responsible for the testing of all alarm equipment utilized on the Subscriber's premises and agrees that such equipment shall be tested regularly and in accordance with the manufacturer's recommendations. Under no circumstances shall the Company be responsible or liable for malfunctions of, or relating to, any alarm system on the Subscriber's premises.

The services described herein are only deterrents, and the Company does not guarantee that such deterrents will prevent loss or damage. The Subscriber acknowledges that no representations have been made concerning the services to be rendered other than as specified in this Agreement and further agrees that the payments herein provided are based solely on the monitoring services to be provided hereunder, The Company further assumes no liability for any delays in, or interruptions of, services to be rendered hereunder for any cause beyond its control. The Subscriber hereby acknowledges that the Subscriber understands that the Company does not undertake to guarantee against, or provide reimbursement or compensation for, any loss or damage to the Subscriber arising out of the performance or nonperformance of this Agreement.

In the event holdup alarms, burglar alarms, fire alarms, medical alarms, or other services are furnished pursuant to the Agreement, or conditions and other services added to the alarm system after this Agreement, the Company, upon receipt of an alarm signal from the Subscriber's premises, hereby agrees to transmit such alarm to the police or fire department and to make reasonable efforts to notify the Subscriber's designated representative by telephone.

The Subscriber agrees that other persons using, or having a legal interest in the premises monitored under this Agreement, shall have no greater rights against the Company than the Subscriber has, and should be limited to recovery of the liquidated damages set forth in Paragraph 10. The Subscriber further agrees to indemnify and hold harmless the Company for claims against the Company from other persons to the extent the claims exceed the dollar limitation set forth in Paragraph 10. This paragraph does not apply to the extent the Company has breached its obligation set forth in Paragraph 6.

does not apply to the extent the Company has breached its obligation set forth in Paragraph 6. The Subscriber agrees that the Subscriber will not maintain or use on the Subscriber's premises any devices which may interfere with the effectiveness and/or functioning of the alarm system. In the event the Subscriber shall be liable of an unreasonable number of false alarms, the Company may, upon giving the Subscriber ten (10) days written notice, discontinue further service to the Subscriber. Such misuse or abuse on the Subscriber's part shall be considered a material breach of this Agreement and the Subscriber shall be liable for any and all damages to which the Company shall be entitled by law had this Agreement been performed.

The Subscriber and the Company hereto agree and understand that alarm signals are transmitted over telephone Company or other cable lines, or by radio, and the maintenance and performance of such lines or radio systems are totally beyond the control of the Company. Under no circumstances shall the Company be responsible or liable for any failure of performance or malfunction due to lines under the control of telephone companies or other utilities, including cable companies, or due to malfunctioning radio systems.

The Subscriber specifically understands and agrees that the Company is not an insurer, either of the alarm system or of the Subscriber's premises, or of any contents therein, and is not responsible for any loss or damage which the Subscriber may incur as a result of a malfunction of the alarm system or failure to report an alarm. It is understood that the Subscriber shall obtain any desired insurance coverage for such risks. The services provided to the Subscriber by the Company hereunder are solely for the Subscriber's convenience and charges are based solely upon the cost to the Company for providing the services hereunder and do not take into account any assumption by the Company of any responsibility. Fees and charges imposed hereunder are not sufficient to warrant the assumption of any risk of consequential or other damages to the Subscriber incurred by the Company's negligence or failure to perform, or due to any malfunction of equipment, line, or connection circuit, or because of failure of an alarm to be received at the central station, or because of any delay in or failure to dispatch public authorities, fire or police personnel or other agencies to the Subscriber's premises to investigate an alarm. The Subscriber, therefore, agrees that the Company shall not be liable for any loss or damage due, directly or indirectly, to any occurrence which the service rendered hereunder is designed to detect. Since it is impractical and extremely difficult to fix actual damages which may arise due to the faulty operation of the system or failure of the devices notwithstanding the above provisions, should there arise any liability on the part of the Company, such liability shall be limited to *TWO HUNDRED AND FIFTY DOLLARS (\$250.00)*, as liquidated damages, and not as a penalty, and this liability shall be exclusive. IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR ANY LOST OR PROSPECTIVE PROFITS OR ANY OTHER SPECIAL, PUNITIVE, EXEMPLARY, CONSEQUENTIAL, INCIDENTAL OR INDIRECT LOSSES OR DAMAGES (IN TORT, CONTRACT OR OTHERWISE) UNDER OR IN RESPECT TO THIS AGREEMENT OR FOR ANY FAILURE OR PERFORMANCE RELATED HERETO HOWSOEVER CAUSED.

The Subscriber acknowledges that the provisions of this Agreement, and particularly those paragraphs relating to disclaimer of warranties, liquidated damages, and third-party indemnification, inure to the benefits of and are applicable to any subcontractor engaged by the Company to provide monitoring of the alarm system, and bind the Subscriber to said subcontractor with the same force and effect as they bind the Subscriber to the Company.

Connecting communication lines, cable, telephone lines, radio systems, or equipment and instruments used by the Company in the performance of its services may be destroyed or substantially damaged by fire or other catastrophe. The Company may be unable to secure or retain connections or privileges necessary for the transmission of signals between the alarm location and the central station, or between the central station and police or fire dispatch centers having jurisdiction over the alarms. Should the above conditions, or strike, flood riot, fire, explosion war, conflict, or other causes beyond the reasonable control of the Company hinder or prevent the performance of the Company's service, this Agreement shall be deemed suspended so long as, and to the extent that such conditions or causes exist. When such conditions arise the Company shall, as soon as is reasonably practical, notify the Subscriber of the nature and extent thereof and the approximate duration foreseen. Upon such notification either party shall have the following options: (a) to proceed under this Agreement: or (b) to

notification either party shall have the following options: (a) to proceed under this Agreement, or (b) to terminate this Agreement, in which event the Subscriber shall pay to the Company all fees and charges imposed upon the Subscriber under this Agreement to the date of the occurrence of the condition; upon such payment, the contractual relationship between the parties shall cease.

Subscriber shall pay to the Company a monitoring charge in the sum of \$41.50 per month billable annually in advance. The Duration of this contract is ONE (1) years from the date of this Agreement. Upon the expiration of the 1ST year term, this Agreement shall automatically renew itself for the same period at the current rate unless either party shall notify the other in writing of its intention to terminate not less than 30 days prior to the expiration of the original term or any renewal period thereof. Monitoring charges shall be reviewed semi-annually and adjustments may be made, upon the giving of thirty (30) days written notice of such changes. In addition, the Company reserves the right to terminate service on delinquent accounts at any time and to terminate this Agreement for any reason upon thirty (30) days prior written notice to Subscriber. Subscriber's liability hereunder shall be limited to an amount equal to 24 times the current monthly billable rate existing at the time of any default hereunder, as liquidated damages, and not as a penalty, and this limitation of liability shall be exclusive.

The terms and conditions stated herein constitute the final complete Agreement may not be modified in any respect except by a subsequent writing executed by the Subscriber and an officer of the Company.

This Agreement may not be assigned without the express prior written consent of the Company. The Company will not unreasonably withhold its' consent.

This Agreement shall be interpreted and construed in accordance with the laws of the State of Oregon Notices, other than fee adjustments, shall be deemed given when deposited, postage prepaid, in the United States Mails, certified return receipt requested, addressed to the parties at the address at the head of this Agreement.

The provisions of paragraph 7, 10 and 11 will survive any termination or expiration of the Agreement. If any provision in this Agreement is held to be invalid or unenforceable, that provision will be enforced to the maximum possible extent, and all other provisions will remain valid and enforceable.

It is mutually agreed that this contract shall be governed by the laws of the State of Oregon, both as to interpretation and performance. Any and all suits for any and every breach of this contract shall be instituted and maintained in the Circuit Court for Wasco County, State of Oregon.

Subject to terms and conditions of this Agreement the Subscriber agrees to subscribe to the monitoring service. Subscriber acknowledges that he has read and accepts all the provisions as set forth in Par. 4,6,10,11 and 13.

Signature of A.S.E.T. Representative

Date

Signature of Customer / Company Representative

Date

Upon acceptance, please return a signed copy of this Proposal to ASET, Advanced Security & Electrical Technology Inc. along with your deposit. **Price subject to revision if Proposal accepted subsequent to 30 days and/or project started subsequent to 90 days from date of acceptance**

Georeferenced Maps of Fort Dalles

Eric Gleason

June, 2022

I have spent the last few days georeferencing some of the old Fort Dalles maps in the museum collection and elsewhere in order to see how historic building locations align with the modern city street grid, and how this might influence the proposed modifications to the open Vehicle Shed building located at the SW corner of the Surgeon's Quarters lot. This existing building is located near the remnant foundation of the ca. 1856 Double Officers Quarters.

Some of the other maps examined included some interesting ones from the General Land Office (GLO), available online at: [Search Results - BLM GLO Records](#) , and USGS Topo Maps at: [Get Maps | topoView \(usgs.gov\)](#)

I started with the easy maps, using a freeware program, QGIS, to orient and overlay the succession of maps. The easiest map was the 1977 USGS topo map for The Dalles, South quadrangle, which comes already georeferenced. I loaded this one so that I could see the modern township, range, and section corners, which were handy to reference the earlier GLO maps, which often include section corners, and sometimes also include the corners of the Military Garrison, which seemed to be a little fluid, particularly after the Fort was active. Several claims, including those of the Methodist and Catholic Missions, and those of early Donation Land Claimants, ended up overlapping and encroaching on the Military Reservation. The Military Reservation started to be opened up for civic and residential development starting with Congressional action in 1877.

One map, from the collection at Fort Dalles, was key to georeferencing most of the other maps in the Fort's collection. It is simply labeled "Map of The Dalles Military Reservation". Unfortunately, it does not have a key or a date or any other information, but probably dates to ca. 1880. Fort Dalles started to revert from Military ownership in 1877 (War Department General Order 24, March 28, 1877, the military reservation was transferred to the Interior Department), and it took decades to transfer it all into private and public ownership. Surveying and platting out the streets and lots, and integrating them into the planned city grid would have been one of the first steps in the transfer process. What the map does show is the modern street grid and street names of The Dalles drawn over the Military Reservation area. It also appears to have the outlines of then existing buildings within the Reservation area, which is extremely fortunate! This map was georeferenced to the modern street grid using the center of street intersections. This worked exceptionally well as evidenced by how well the streets line up across the entire area, and how the modern channel of Mill Creek is a close match for the channel shown on this map. This map is shown in Figure 1 oriented to north at the top. The map is also shown in Figure 2, with the addition of the modern street grid and landmarks in the background, as well as the highlighted historical building locations.

Official Fort buildings were not identified on this map, however by overlaying additional maps several of the buildings shown on this map can be identified. The fort buildings, with the

exception of some of the outlying specialized buildings like the bakery and tannery and blacksmith shop, tend to be the larger buildings illustrated on this map. Of additional interest are the smaller sized buildings, such as the Rorick House (ca. 1850), that are most numerous on the northern and eastern part of the map, a greater density as one gets closer to town. Are these mostly squatter's shacks, or other examples of unofficial soldier and dependent housing?



Figure 1: Map of the Dalles Military Reservation. No date, found in the collection of Ft Dalles Museum. Oriented to the modern street grid with then existing mapped buildings shown in yellow. Mill Creek shown in blue to the left, the Mill Ponds shown at upper center.



Figure 2: Map of the Dalles Military Reservation. The historic map is semitransparent, with the modern street grid and landmarks shown in the background. Building outlines shown on the historic map are highlighted in yellow.

A GLO map, dated 2 February 1879 (Figure 3) shows the competing land claims as well as some of the still existing Fort buildings. This map was aligned to modern section corners, as those shown on the 1977 USGS map, as well as the Surgeon's Quarters. It seems to align fairly well with the modern background maps as well as the Military Reserve map, but for a little deviation in the course of Mill Creek.

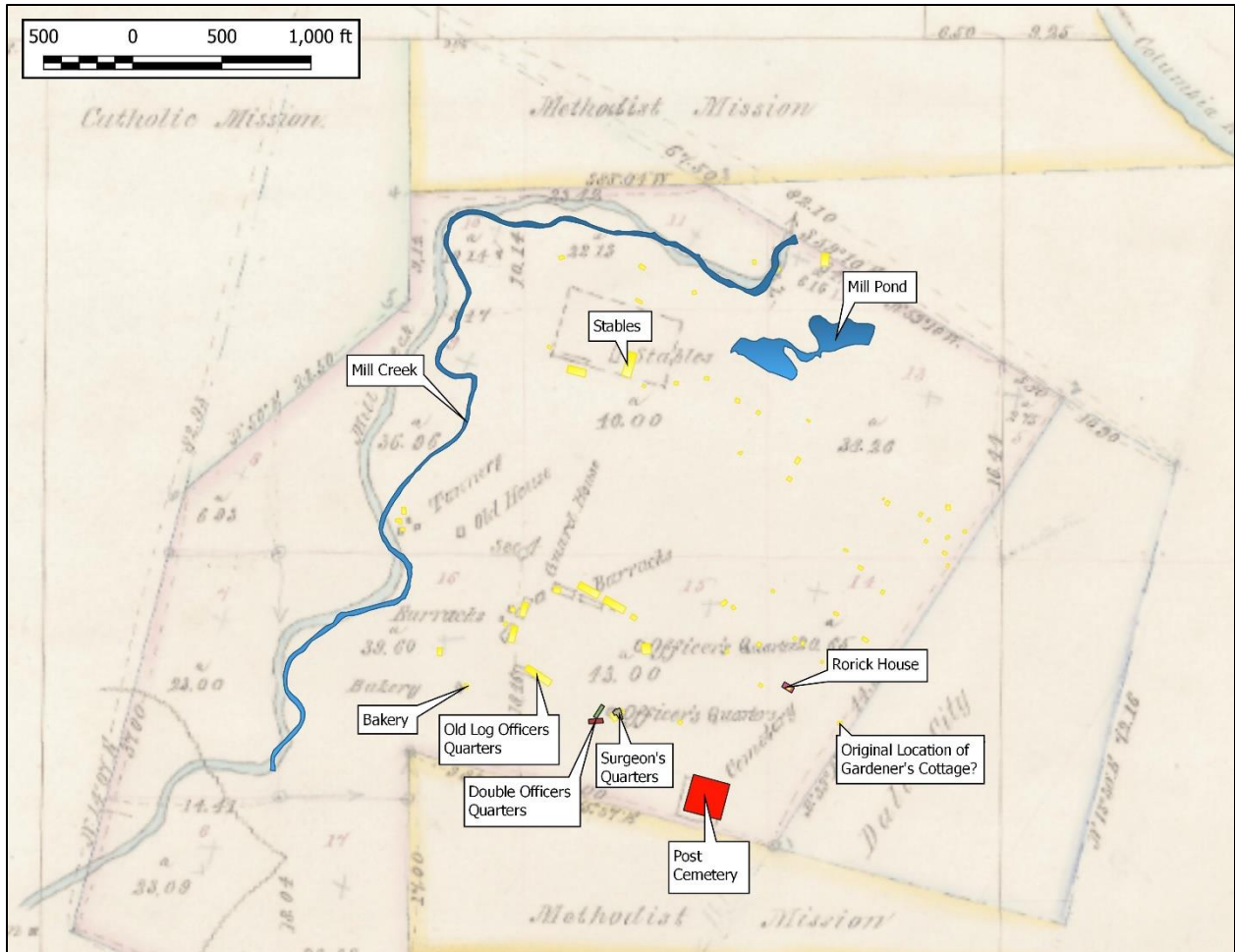


Figure 3: 1879 GLO map showing the Military Reserve in some detail, as well as some of the associated land claims. Yellow buildings are those that also show in Figures 1 and 2 on the Military Reserve map.

Two similar maps in the Fort collection were less successfully georeferenced, no doubt due to the inherent inaccuracy of each of them. Both maps were done for Gen. Harney between 1858 and 1860, perhaps by the same hand. The first map was drawn by Lieut. J. Dixon (Figure 4). It shows the Military Reserve in its entirety, along with some locational and survey data. The map has more of a sketch like quality, with topography and relief shown with hachure marks. This map was found in the Fort collection, however on the lower margin there is the mark of the National Archives, which no doubt retains the original.



Figure 4: Map of the Military Reserve at Fort Dalles, Oregon by Lieut. J Dixon, ca 1859, from the collection of Ft Dalles.

This map was georeferenced using survey corners (not very successfully) and by lining up existing and historic building locations (more successfully) (Figure 5). It should be noted that the course of Mill Creek does not match the current or historic channel very well. I suspect that some of this map was sketched, and consequently is not very accurate. Some additional

georeferencing experimentation in the future may improve the match, but I suspect that this map will never be a very good match for accurate building and topography features. It does, however, appear that this map served as the basis for a follow-up map which adds additional detail (Figure 6).

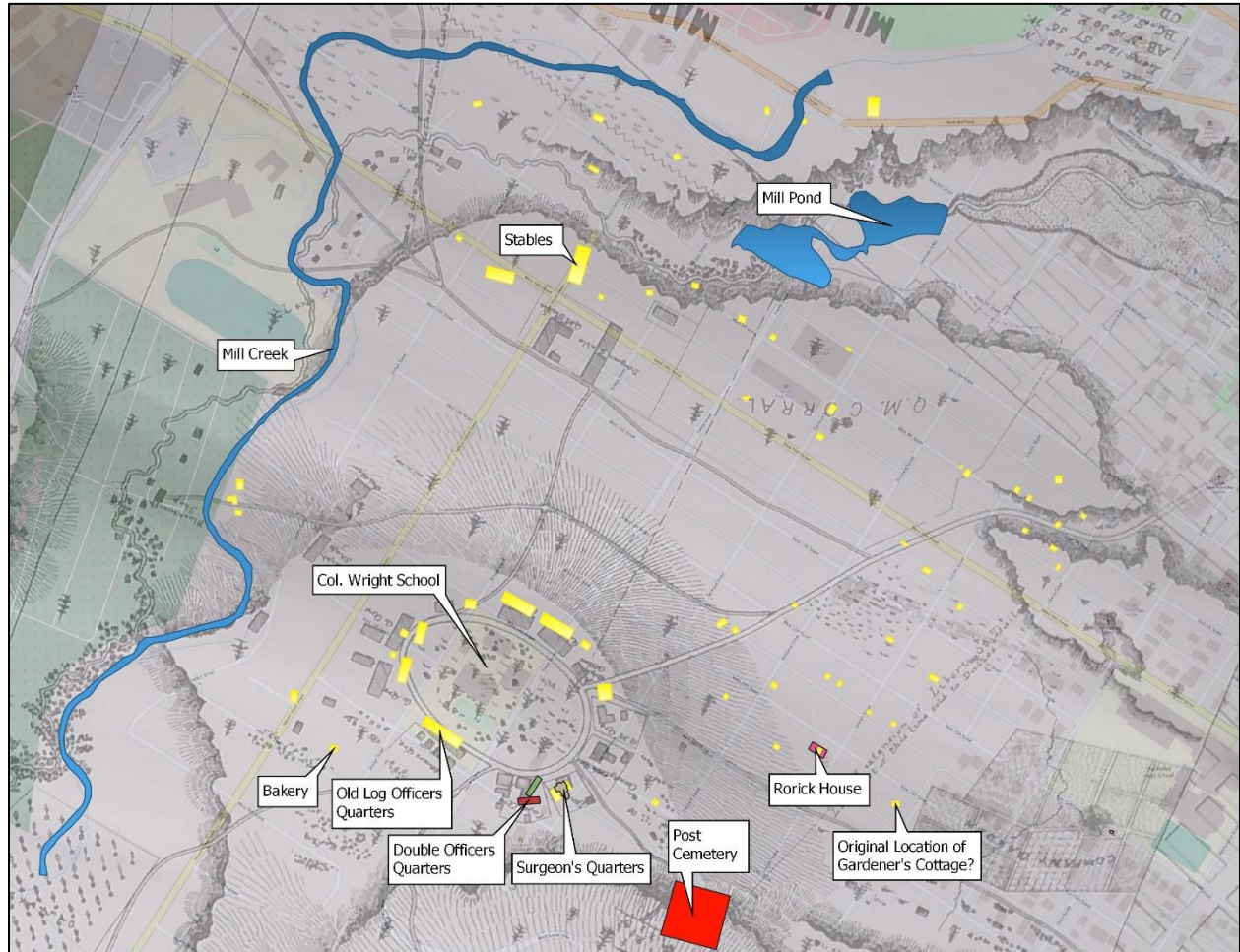


Figure 5: Map of the Military Reservation at Fort Dalles, Oregon by Lieut. J. Dixon. Georeferenced with the modern street grid and landmarks in the background. Buildings in Yellow from the Military Reserve map.

The Figure 6 1860 map, *Map of the Military Reservation Fort Dalles Oregon*, clearly is either derivative of, or was used in the production of, the Dixon map (Figure 4); I suspect that the Dixon map was used in the production of this map. The copy in the Fort collection is a blueprint reproduction, possibly obtained from the National Archives, as was the Dixon map. This map appears to have a more accurate plotting of the central garrison buildings which circle the parade grounds. It also has a legend that indicates that individual buildings shown on the map are color coded by the year that they were erected! It would be great to find the original of this map to help identify the use of buildings and the year that they were erected. Interestingly, one of the color-coded building legends show an erecting date range of 1861 to 1865, indicating that this map was modified after it was first drawn in 1860.



Figure 6: Map of the Military Reservation Fort Dalles Oregon, 1860. From Ft. Dalles collection.

When the 1860 map is georeferenced it has some of the same alignment problems noted with the Dixon map. Most notably the misalignment of the channel of Mill Creek (Figure 7).

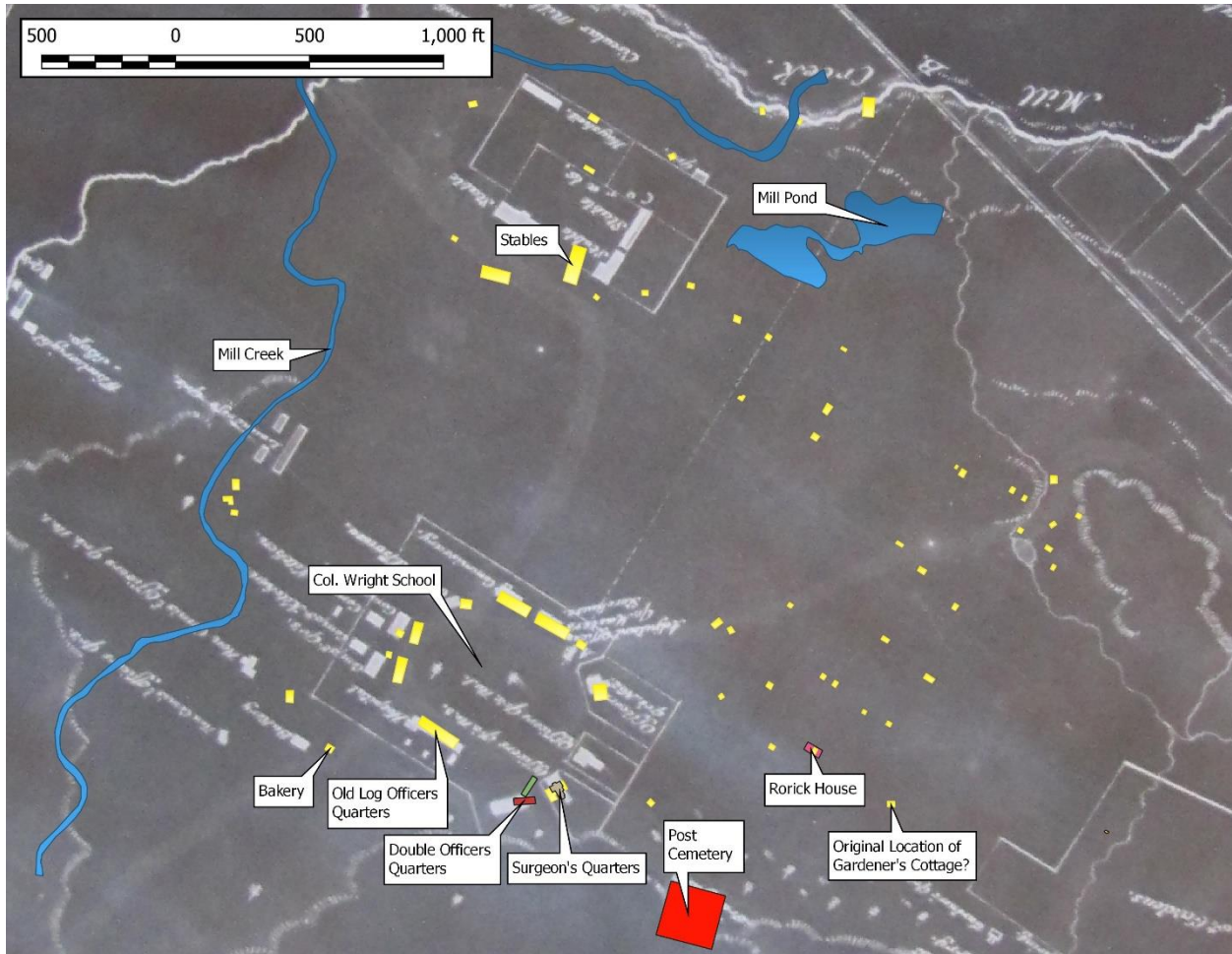


Figure 7: Map of the Military Reservation Fort Dalles Oregon, 1860. From Ft. Dalles collection. Georeferenced for alignment and scale. Yellow buildings and Mill Creek alignment are those depicted on the ca. 1880 Military Reserve map.

All of these maps help to understand the distribution of buildings and military features such as the Post Cemetery across the historic and the modern landscape of The Dalles. As such they show a scattering of buildings across the Military Reserve, with two clusters of large buildings, one centered around the Parade Ground (now centered at Col. Wright School), and the other at the stables near the modern intersection of 10th and Mt Hood Streets. Other Fort buildings such as the Blacksmith shop, the Tannery, and the Saw Mill, are located closer to Mill Creek. Laundress Quarters are probably located near the barracks buildings, although they are not labeled as such on these maps.

None of the maps show a Fort era building at the location of the open Wagon Shed at the museum, although it is quite close to the foundation remnant of the Double Officer's Quarters. I will do more georeferencing of maps, with a focus on some of the earlier ones, to try to get a better idea on earlier (pre 1856) fort building locations.

Things to look for at National Archives (NARA) Seattle:

49.9.24 Records of Oregon land offices:

Records of The Dalles land office (1875-1948), consisting of correspondence, 1930-48; registers of cash sales and land entries, 1875-1908; lists of state selections, 1875-1908; register for Indian allotments under Section 4 of the General Allotment Act, 1891-1921; and Fort Dalles military reservation town lot lists, 1882-1908.

Maps: from Record Group 49



Fort Dalles Museum Item Donation Request



Your name:	Sandra A Harrison
Email	getrdone3809@gmail.com
Phone Number	(206) 3353599
Brief description of item you wish to donate	Land deed issued to Frank Bender @ Fort Dalles in 1883.
How would you rate the item's condition?	Good
	5178D5C1-F9F3-4048-A9AF-0B0E66D6E972.jpeg
Please upload photo 2 of your item.	3E1AB82F-4BB7-4891-B6B6-728282C12DD8.jpeg
You may upload more photos here.	401A67B4-2E59-4817-B2B4-C732558D1812.jpeg
You may upload more photos here.	
Please verify that you have attached at least 2 photographs of the item you wish to donate.	Yes, I have provided photos.
Current location of item	My safe deposit box
Where has the item been stored?	My safe deposit box
How did this item come into your possession?	My late husband's aunt gave it to him in 1964
Are you the legal owner of the item and do you have the authority to donate it?	Yes

If the item is accepted by FDM / AH, are you permanently relinquishing all rights to the item, including proceeds if the item needs to be sold?

Yes

History of item

This document has been in my late husband's family since it's inception.

Does the item have any supporting documentation?

No

If the item is accepted by FDM / AH, will it be delivered? If it needs to be picked up, there may be a fee involved.

Yes

Any further information you wish to provide?

Today's Date

06-06-2022