

AGENDA MUSEUM COMMISSION January 14th, 2020 6:00 PM
Northern Wasco County PUD Conference Room 2345 River Road, The Dalles,
OR 97058- Please use the side door entrance

This meeting will be conducted in a handicap accessible room.

Public comment : Individuals wishing to address the Museum Commission on items not already listed on the Agenda may do so during the first half-hour; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments to five minutes, unless extended by the Chair.

CALL TO ORDER

- ROLL CALL: Elizabeth - Eric - Daliea - Donna - Mike - Jeff - ~~Loyal~~
- APPROVAL OF AGENDA
- APPROVAL OF MINUTES FROM DECEMBER MEETING

MEMBERS OF THE PUBLIC & COMMENTS

- Introduction to Matthew Klebes, Wasco County

TREASURER'S REPORT:

MUSEUM DIRECTOR'S REPORT:

OLD BUSINESS:

- Volunteer Party (Cal)

NEW BUSINESS:

- Discussion about Cal's time fundraising (Eliz. & Mike M.)
- Potential new Commission members
- Review of policy regarding accepting items
- Review of minutes & supporting docs on FDM website

- Any thoughts on Volunteer Coordinator person?
- Projects Report short-list of priorities & next steps
- Vote on Jan meeting minutes **vote**

NEXT MEETING: AT THE PUD February 11th, 2020

2020 Commission-determined priorities by location:

<i>location</i>	<i>item</i>	<i>cost</i>	<i>owner</i>
SQ	Flooring “gook” in SQ needs assessment by Jason Hinkle	TBD	Cal
Gardner's Cottage	Restoration work needs to begin on the structure. Check on furniture, etc. stored inside building.	TBD	Eric
AH	Rotted wood repair and gutter replacement	Bid clarification requested	Eric
A Barn	Some boards are in need of chinking, would keep things cleaner inside & expand storage.	TBD	Eric
Granary	Screens built to slow ingress of rodents & birds	TBD	Eric
Vehicle Bldg	re-siding building with board & batten (front only, incl. stain)	\$2,500 max	Loyal
Wooden Vehicle Shed	Give vehicles a light dusting & gentle cleaning w/ low-pressure air. Repel bugs/ birds/ rodents.	0	work party

Grounds	Signage for bells, vehicle buildings, former site of officers quarters, 1905 trees, grates, etc.	?	Eric?
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Fort Dalles Museum and Anderson Homestead
Commission Meeting
Regular Meeting Minutes
January 21, 2020

Northern Wasco PUD Meeting Room

Commission Members present: Elizabeth Wallis,
President, Eric Gleason Vice Chair, Dalia Thompson
Treasurer/Secretary, Donna Lawrence, Mike Wacker

Commission Members absent and excused: Loyal
Quackenbush (Jeff Wolfanger resigned)

Others present: Mathew Klebes, Wasco County

Call to Order: The meeting was called to order at 6:04
p.m.

Museum Staff present: Cal McDermid, Dwanda Clark
Museum Volunteer, Denise Deitrich Bockum, Museum
Volunteer and Fort Dalles Museum and Anderson House
Foundation Member.

Agenda: Dalia made motion to approve agenda, Elizabeth
seconded motion carried.

Minutes Reviewed: The commission reviewed the minutes from December 2019. Donna made a motion to approve the minutes, Elizabeth seconded. Motion carried.

Public Comments: Mathew Klebes introduced himself and said he is taking over Fred Davis' position including duties for fair board, Qlife, and FDM Commission. His past work includes Mainstreet Director and Assistant to The Dalles City Manager. Mathew worked with us on the last PUD Grant and help the coordination of that project.

He said there will be a certain amount of evolution of what he needs from us. He is determining what that looks like going forward. Cal Mentioned Fred did the fire inspections four times a year. Donna asked about what role would Mathew be doing for the Enterprise Zone Funds. Mathew said he would be doing more of the managing, RFP process or managing or proofing grants rather than fiscal or budgeting portion.

Treasurer's Report - None

We need to put on the agenda to start the new fiscal 20/21 budget next month.

Museum Directors Report: Attached

Old Business:

Volunteer party January 23, 2020 at Route 30, downtown The Dalles.

New Business:

Website- Elizabeth showed the new links on the FDM website that have all our meeting minutes for each year.

Foundation Museum Commission Fundraising changes- Elizabeth met with Mike Middleton after being made aware that fundraising time takes up a lot of Cal's time. Mike suggested that the relationship between the Foundation and Museum needs to be reconfigured where the Foundation does all the fundraising process and be in charge of Friendships with the exception of the donation jar. Daliea suggested that the donation jars be re-labeled "Wasco County / City of The Dalles FDM".

We will have to have a Foundation Line Item for the Resources in our budget.

Eric said the Foundation was created as a 501c agency to raise funds for the museum.

Elizabeth said Mike can work with the Foundation to help them understand and have additional discussions on how that works out if they would like his input.

New Members- Daliea suggested Robin Miles for membership. And Mike recommended Lynn Wilcox who volunteers at the Museum. Elizabeth will get County Commission applications for February meeting.

Review of Policy regarding accepting items-Elizabeth said there are new trends in accepting items of donations. Elizabeth suggested that public members wanting to donate should submit a photo and description to be reviewed by commission prior it being accepted. Elizabeth suggested that we could form a subcommittee. Cal asked that this subject be mentioned to Mary Davis at the February meeting of the Commission.

Eric mentioned when he was at Reds Trading Post has a small wooden display shop with a curved glass top. It used to be in the Bonney Saddle Shop. The commission viewed pictures and agreed to take the donation.

Volunteer Coordinator-Denise said she might be able to organize the volunteer information. Lynn Wilcox was suggested as a Volunteer Coordinator and Mike W. indicated she was not interested.

Projects Reports-The commission discussed the 2020 determined priorities:

- Flooring gook - in process, might be a donation. Cal to follow up.
- Gardener's cottage still waiting on designation.
- Clarification of Bid for AH from Logs and Timbers LLC: Eric provided clarification on Anderson House gutter and timber repairs. Repair of gutter brackets on Anderson House to recreate the cistern gutter system that was used (without a cistern).

Elizabeth made a motion to approve the \$5,000.00 for Logs and Timbers bid for the repairs to the Anderson house gutters and log structure. Donna seconded it. Motion carried.

- Anderson Barn-There are big gaps in Anderson Barn and this is the chinking issue, Eric will talk to Logs and Timbers about that.
- Granary-Still needs screens for birds. Eric can do in the next two weeks. Elizabeth is available to help.
- Vehicle Building- Loyal can re-side the front of the vehicle building with board and batten for \$2500.00 Eric said it will likely have to go through Landmarks commission because its part of the Museum grounds.

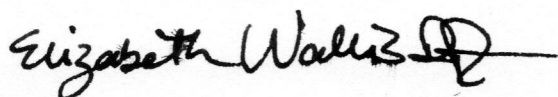
Eric will talk Dawn Hert to find out if we can do it.
Elizabeth made a motion to allocate \$2500.00 Daliea seconded it. Motion carried.

- Wooden Vehicle Shed-There are already directions in the vehicle report and materials are at the Museum. Elizabeth said we will set a cleaning work party day at the February meeting for April. Cal to locate cleaning materials and Vehicle Report.
- Grounds Signage- We should come up with our own signage. Dawn Hert may know of another of another sign maker. Cal suggested we talk to Bohns. They have done outdoor signs. Cal will talk to them.

Elizabeth made the motion to approve the amended minutes. Donna seconded it. The motion passed.

The meeting adjourned at 8:20 p.m.

Accepted by Elizabeth Wallis, Commission President,
January 21st, 2020.



FORT DALLES MUSEUM/ANDERSON HOMESTEAD
DECEMBER 2019 DIRECTOR'S REPORT
For January 21, 2020, Museum Commission Meeting

- Total Volunteer Hours for December: 120 hours.
- A BIG Thank You to Dawn and Myron Egbert for bringing back the Anderson Homestead Christmas Celebration. Wonderful decorations and lights. Great music from Dennis Davis. Lots of help from volunteers and guests. I hope that we continue this every year and maybe expand it to all the Sundays in December.
- The Surgeon's Quarters is in its usual post season scattered condition. We are working on some new displays and are refreshing others. Mary assures me that her new career as a professional dancer will not get in the way of her museum work. I understand that Las Vegas has already contacted her.
- Jason Hinkle will be working on the floors in the Surgeon's Quarters to repair some cracks and holes in the floor.
- Thanks to Loyal for getting the flower beds cleaned up and ready for winter.
- Friendship renewals were sent out in December (as of January 14, 2020 we have deposited \$6864.00 in Friendship renewals).
- Museum Volunteers, Commission members and staff are invited to a holiday party on January 23 at Route 30 in downtown The Dalles starting at 5:00pm and running until 7:00pm.
- Midnight the Cat has survived her brush with death and is back to patrolling the grounds.

Respectfully Submitted